

2016-2017

WOLSEY-WESSINGTON

ELEMENTARY SCHOOL

PARENT/STUDENT HANDBOOK



Website: www.wolsey-wessington.k12.sd.us
375 Ash St. Wolsey, SD 57384
Phone: 605-883-4221
Fax: 605-883-4720

Welcome



Elementary Students and Families

Dear Parents,

Welcome to the 2015-16 school year. This year will be filled with many opportunities for students to learn, make friends, and become involved in a variety of school activities. Wolsey-Wessington students are encouraged to strive for excellence, both in their academic work and in their behavioral choices. The school staff is committed to providing a nurturing learning environment that will enable all students to learn and grow. We believe that children should want to come to school each day to learn new things about themselves and the world around them. We set high expectations and create a caring environment for all of our students. Collaboration with parents and teachers is essential to student success. Our learning community grows stronger with your involvement and support.

This handbook is designed to help acquaint you with our school, answer your questions, and for you to use as a resource guide. Do not hesitate to contact your child's teacher or the office if you have questions, concerns, or suggestions.

Sincerely,

Carol Rowen
Elementary School Principal



Wolsey-Wessington Elementary School Staff

Administration

Superintendent:	James Cutshaw
Principal:	Carol Rowen
Technology Coordinator:	Caroline McGillvrey
Business Manager:	Amy Langbehn
PreK-12 Secretary:	Kerri Zomer

Special Areas

Counselor:	Kathy Stevens
Title I/RtI Interventionists:	Carissa Boomsma & Becky Dragt
21st CCLC After/Summer School Coordinator:	Kayti Ammerman
Speech/Language:	Darcie Langbehn
Special Education:	Rachel Guyer/Furman
Support Staff:	LynnNett Wagner
	Lacey Zerfoss
	Kathy Harvey
	Desi French
	KendraAnderson

Teachers

Pre School:	Brandi Hoverson
Kindergarten:	Lona Simon & Stacy Hiles/Karen Clarke
1st Grade:	Tammy Myers
2nd Grade:	Megan Tollefson & Dacia Bergeleen
3rd Grade:	Shawna Peterson
4th Language Arts/S.S.	Kayla Freese
4th Math/Science	Suzanne VandeBerg
5th/6th Language Arts/S.S. (5th Homeroom)	Ann Clarke
5th/6th Math/Science (6th Homeroom)	Lindsay Haider
K-6 Physical Education:	Gordon Hooks
K-6 Art:	Rob Ammerman
K-6 Music:	Tammy Luce
5th/6th Band:	Rachel Halsey

BOARD OF EDUCATION GOALS

The Board of Education will establish a flexible framework for administration to develop goals that will provide an environment that:

- Engages students in their learning
- Provides focus on educating all kids
- Hold high expectations to ensure confidence and skills in our students
- Be a part of a well-rounded and complete education
- Maintain the highest standards and expectations of all employees in both the hiring and evaluation of people employed by the district.
- Operate every day as if our school is the best school.

CORE VALUES

- Promote teamwork and cooperation in the classroom.
- Provide a nurturing, secure environment where people are respected and valued in school and life.
- To promote character to become a responsible, productive, and contributing member of society.
- To promote optimal learning for all children to realize and maximize their individual potential.
- Maintain quality instruction through staff development involving current teaching strategies.

Student Expectations

Students will learn the appropriate expectations from school staff during the first month of school and will then review these behavioral expectations throughout the school year.

General School Expectations

- Be courteous, considerate and cooperative to EVERYONE at Wolsey-Wessington School.
- Be a good listener.
- Follow directions and complete work on time.
- Keep hands, feet, and objects to yourself.
- Use appropriate language and tone of voice.
- Walk down the halls in a quiet orderly manner.
- Use appropriate manners and gestures at all times.
- No running or playing (water, towels) in bathrooms.
- Respect other's privacy (no peeking, pushing doors) in bathrooms.
- WASH hands with soap and water when using the bathrooms.
- No chewing of gum.
- No pop or flavored water in classrooms except for special occasions.

Programs at Wolsey-Wessington Elementary



Title I/RtI (Response to Intervention)

RTI involves regularly assessing proficiency in a skill, determining which students are behind, providing help in small groups for those students below benchmark, assessing regularly to monitor progress, and intensifying instruction for students whose progress is insufficient.

Title I Programs – Public Notice (Policy 342.5)

As a School-Wide Title school district receiving federal Title I program funds, we are required to notify parents of the district's parent involvement policy. We are also required to notify parents at the beginning of the school year that they may request information regarding the professional qualifications of their child's classroom teachers, including the following:

- Whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught;
- Whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and
- The undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree.

The above notification must be given to the parents of each student attending a school in the district that receives Title I funds, not just to the parents of students participating in the Title I program. Parents who request teacher and/or paraprofessional qualification information must be provided the information in a timely manner.

In addition to the above notifications our school district must:

- Notify parents if their child is assigned to, or taught for four or more consecutive weeks by a teacher(s) who is not "highly qualified". This provision applies to all teachers in a school that receives Title I funds, including substitute teachers, not just those who work in Title I programs.
- Provide each parent information on the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken.

Special Education

- Preschool through Grade 6 students will go through a referral process when a teacher assistance team or parent suspects a learning disability or issue. Following the referral process it will be determined if the student meets the criteria for further evaluations. If the student qualifies under the state law and the special education team feels that the student would need special education services to be successful, the team would then write up an IEP (Individual Education Plan) for that student.

General Information

Daily Schedules

School Day8:15 A.M.-3:50 P.M.

- Students should not arrive at school before 7:30 A.M.
- Breakfast is only served from 7:45-8:10.

**Please call the office (883-4221) by 8:30 A.M
if your child is absent.**

PHONE CALLS - Teachers will not be called to the telephone during school hours except in case of an emergency. Parents may leave a message to have the teacher call back as soon as possible.

Attendance Procedures

Please make every effort to have your child in school, on time, every day that he/she is in good health.

If the classroom teacher reports your child absent and you have not notified us, the secretary will be calling you. The purpose of this is two-fold:

- to determine and verify absence
- for safety reasons relating to your child on his/her way to school

Students arriving late or leaving early are missing valuable instructional time and interrupting class time. We understand that on rare occasions, appointments, family emergencies, etc. make late arrival and early dismissal unavoidable. It is our hope that appointments be scheduled outside school hours or on non-school days whenever possible and that student learning time be respected. Tardiness is another form of poor attendance that negatively impacts student success. Please help your child by getting them to school on time.

- Students need to check in with the office.
- Send a note to your child's teacher if you must take him/her out of school early.
- Go to the office to sign your child out and the office will call the classroom to send down your child. (No parents allowed into classrooms or halls unless volunteering)

Excused absences include medical and dental appointments, court appointments, funerals and illness. A doctor's note is required for an excused absence to not be considered truant.

If you are going on a **family vacation**, please prearrange this with both your child's teacher and the school office.

Unexcused absences occur when the school is not notified of a student absence. You have 24 hours to notify the school office regarding your child's absence.

Birthdays and Other Special Occasions



Students should not hand out birthday party or other invitations at school, unless ALL classmates are invited. If all classmates are not invited, invitations must be MAILED.

Occasionally a delivery will be made to school for a student for a special occasion. Please be advised that the student's classroom teacher will be notified of the delivery and s/he will use his/her discretion as to when the child will receive the delivery. This means that some items may not be given to the student until the END of the day. If having a large item sent to school, consider if your child rides the bus, as it could be awkward taking the item home.

Appropriate Dress

The School District of Wolsey-Wessington believes that the responsibility for the appearance of each student rests with the parents or guardians of each student, provided that the attire of the student seeks to enhance an educationally conducive atmosphere in each school building.

Under the assumption that there is a correlation between dress and personal appearance and the way students conduct and feel about themselves, and that a positive self-concept contributes greatly to the educational climate of our building, the following guidelines on student dress and appearance shall apply at Wolsey-Wessington Elementary School.

1. Good personal hygiene and cleanliness of dress are vital not only to the individual but also to those with whom the student shares a classroom or locker room. Students should maintain high dress and hygienic standards at all times.
2. Students should not wear clothing or hair that can be hazardous to them in their various school activities. Grooming and dress that prevent the student from doing his/her best work because of blocked vision or restricted movement, or that expose the student to accidents must be avoided.
3. Students are discouraged from wearing dress styles that create or are likely to create a disruption of the learning process within the classroom.
4. Clothing and articles that cause undue school maintenance problems must be avoided, i.e., shoes that cause excessive floor markings, etc.
5. Because the following types of apparel are not conducive to a positive educational environment, students should refrain from wearing:
 - a. Bare midriff or see-through shirts.
 - b. Tank tops that reveal undergarments.
 - b. Excessively torn or cut clothing.
 - c. Clothing on which obscene language or pictures exist.
 - d. Clothing making reference to tobacco and/or alcoholic beverages, and/or serving advertisement for an alcohol serving establishment.
 - e. Clothing that refers to illegal drugs in the form of pictures and/or slogans.
 - f. No hats are to be worn in the school building.
6. In order to represent the school before the public in a situation where appearance can detract from the group or the occasion, the student shall meet reasonably established dress standards for the occasion.

Note: Students who do not meet the acceptable standards will be asked to change clothes and/or leave school. Absences due to this type of behavior will be classified as "unexcused."

Snacks

We encourage students to eat healthy snacks when they are at school. Although everyone's definition of healthy snacks varies, we encourage snacks that are low in sugar such as fruit, crackers, etc.

Lunch Program

Menus: Found on school website and sent home on the monthly calendar. The federal government subsidizes the school lunch program. Free and reduced meals are given on basis of need. Applications may be made through the business manager's office. Lunch balance may be tracked through Infinite Campus, and deposits may be made at lunch checkout or in the office.

Charged breakfast/lunches: Occasionally a child forgets to bring money for his/her lunch. A child will be granted a limit of 5 charged meals.

Children who bring their own lunches:

All children will eat in the all-purpose room. If they want milk, they can purchase a milk ala cart. Pop and food from outside restaurants are not allowed during lunch-time.

Account notices: Students and parents may view account status under their Family Access Account. You may also receive an electronic notification of balances that fall below \$5.00 through Family Access. Low balance notifications will be sent home every Tuesday and Thursday.

Lunch Times: **Kindergarten-2nd** 11:45-12:15 **3rd-6th** 11:15-11:40

Buses – Unloading and Loading

Bus students will be dropping off and loading after school behind the school building. Special care will be needed this school year during our build project to provide as much safety for our students as possible. Loading and unloading signs will be posted. The school will provide supervisors to take students in grades K-3 to the bus following dismissal. Please let us know if you have a concern about parking and busing.

Emergency Procedures

Students will routinely practice drills for emergency situations. These drills will be held at different times and in several ways to ensure all students practice.

Homework

Your child will have homework. It is intended to create good independent study habits. Please work with your child to provide proper study conditions in your home (a comfortable, well-lighted area free from distractions). The time you set aside for homework should be at the same time each day. This develops consistency for your child. Teachers may help with how you can assist your child at home. Children that attend the after-school program will receive homework help.

Homework Requests

If you want teachers to prepare homework for a child that is absent, please let us know **right away in the morning**. Then teachers will have time to prepare homework during the day, rather than interrupting class time. We appreciate your cooperation.

When requests for homework are made prior to a planned absence, teachers will honor those requests as best they can. However, lesson plans can change daily and it may be difficult to provide all work prior to the absence. Students may need to complete missed work upon their return if they are not given prior assignments.



Lost and Found

Lost and found items are located near the offices. Please check periodically for item that may belong to your child(ren). Items not claimed will be donated to the local second hand store during the winter and summer breaks. Please label your child's personal items to assist us in returning them as quickly as possible.

Recess Policy

1. Children are to play outside during recess unless weather conditions are such that it would be detrimental to their health.
2. If your child needs to stay in for recess because of illness, a note is required. If it is necessary for your child to stay in two or more days because of special health problems, a doctor's excuse may be needed.
3. In Winter it is imperative that your child have the necessary outside winter clothing and boots to be in our extreme cold temperatures. We are outside unless our temperature and/or wind chill fall below 0 degrees. Students do not have an option of going out or not. Students need a break from the classroom atmosphere to attend to learning when deemed necessary. When temperatures are unsafe for children to be out we have classroom recesses where the students play games, blocks, interact with each other, to still continue a social time with their peers.
4. Please contact the school if your child is in need of winter apparel. We have extra boots and snow pants and will help out in way we can.

5.



6. Parent Conferences

7. A successful school experience is a result of school and home working together. Conferences are scheduled for teachers to discuss each child's progress with parents or guardians on the following dates: Fall Conferences: **Thursday, October 27th from 4:30 PM - 7:30 PM and Friday, October 28th from 2:30 PM-6:00 PM.** Spring Conferences: **Monday, March 20th from 4:30 PM - 7:30 PM and Tuesday, March 21st from 4:30PM-7:30PM.** Please contact the school and/or your child's classroom teacher if you are unable to make it.

8. Parent Teacher Communication

9. It is important to communicate with your child's teacher, because together you are a team and together we can work to help your child be successful. When there are questions or concerns about your child's education, your first point of contact should be with the classroom teacher. Since the teacher is busy with students during the day, the easiest, fastest, and most efficient way to reach any teacher is e-mail. This communication should be to the point and include your issues and questions, along with your preferred method of contact. If you would like to meet with the teacher, please include some dates and times for which you are available. Other ways to find out information is the district website, DDN Campus Parent Portal, Facebook page, newsletters, and your child. When questioning your child, it is best to use open ended questions, such as "Tell me what happened first." "And then what happened?" "Where did this happen?" "When did this happen?" "How many times has this happened?"

Medical Necessities

Health/Emergency Card: Each child needs to have an emergency contact on file in the office. The school should have the necessary information to reach you or an alternate (who is close by and available) to contact in case of an emergency or if your child becomes sick or hurt at school.

If there are changes during the school year in any of the following areas regarding your child, please notify the office: address/phone numbers (home and work), emergency contact, doctor/dentist health status, medications needed at school, immunizations, allergies

Dispensing Medication: If your child needs medication administered at school, you must complete a permission form and give it to the school secretary. At no time should students take medications themselves. Only school personnel can dispense it. **Medication should only be sent in labeled containers.**

Head Lice: Students who have head lice need to be treated before they return to school. Parents should treat their child a second time one week after the first treatment. If lice nits still exist when students return, they will be asked to be picked up and treated for the nits prior to returning to school.

Earaches, Colds, Flu: Keep your child home while acutely ill and until their temperature has returned to normal without medication for 24 hours and they are not vomiting or has diarrhea. Any student that throws up on the bus or once they have reached school will be sent home.

Strep Throat: Keep your child home for 24 hours after the start of antibiotics and are fever and pain free. Please call the school office and leave a message about your child's diagnosis so we can be aware in the event other students develop symptoms.

Ringworm, Pink Eye: Your child may return to school after prescription medication has been started.

Student Immunization Law Age / Grade Requirements for 2014-15 School Year

The following are the minimum required immunizations for each age/grade level. It is not a recommended immunization schedule for infants and preschoolers. For that schedule, please contact your doctor or local health department.

Age / Grade	Number of Doses
Pre K (2 years through 4) Var	4 DTP/DtaP/DT, 3 Polio, 3 Hep B (recommended, but not required) , 1 MMR, 1
Grades K through 12	4 DTP/DtaP/DT, 4 Polio, 3, Hep B(recommended, but not required) , 2 MMR, 2 Var

MMR vaccine for all students: The first dose of MMR vaccine must have been received on or after the first birthday (Note: a dose 4 days or less before the 1st birthday is acceptable). Two doses prior to entering kindergarten, the 2nd dose given between 4-6 years.

DTP/DTaP/DT vaccine for children entering Kindergarten: Your child must have received one dose after the 4th birthday (either the 3rd, 4th, or 5th) to be compliant. (Note: a dose 4 days or less before the 4th birthday is acceptable).

DTP/DTaP/DT/Td vaccine for students entering grades 1 through 12: Four doses are required. However, if your child received the 3rd dose after the 4th birthday, further doses are not required. (Note: a dose 4 days or less before the 4th birthday is acceptable).

Polio vaccine for students entering grades Kindergarten through 12: Four doses are required. However, if your child received the 3rd dose after the 4th birthday, further doses are not required. (Note: a dose 4 days or less before the 4th birthday is acceptable).

Var means Varicella (chickenpox) vaccine. Chickenpox disease history is also acceptable. Two doses prior to entering kindergarten, the 2nd dose given between their 4-6 years.

New 6th Grade Requirements: One dose of Tdap and one dose of MCV4 on or after their 11th birthday.



Severe Weather

Should severe weather require the closing of school or make it impossible for buses to operate, an announcement to this effect will be made between 6:00 and 7:00 a.m. on: Bright Arrow (our calling system), the local TV channels and websites.

If school is **dismissed early** due to emergency conditions we will notify parents with our Bright Arrow calling system.

It is a good idea to have an “emergency plan” established with your children as to what they should do if school is dismissed early. This is especially important if you are a working parent not home earlier in the day.

Student Insurance

The Wolsey-Wessington Public School District does not provide health or accident insurance for injuries incurred by students at school. The school is making available accident insurance through Student Assurance Services, Inc. This plan will provide benefits for medical expenses incurred because of an accident. This information will be sent home on the first day of school with the elementary newsletter.

Student Lockers (Policy 445)

Student lockers are considered the property of the Wolsey-Wessington Public School District. Periodic searches may be conducted for any reason at any time without student consent. Students and parents will be notified by the principal if school or law enforcement personnel remove any items from the locker.

Students should NEVER share lockers with other students. If students have valuables, do not place them in the locker. The school accepts no responsibility for valuables or money left in a locker. Students are urged to NOT bring valuable items or money to school. Defective lockers and/or suspicion or evidence of theft should be reported to the office immediately.

Student Records (Policy 347)

The educational interests of students require the collection, retention, and use of information about individual students and groups of students. At the same time, a student's right of privacy under Federal and State law mandates careful custodianship and limitations on access to student records.

The Board of Education is responsible for maintaining records of all students attending schools in this District. Only records mandated by the State or Federal government or specifically permitted by this Board may be compiled by District employees.

The District Administrator shall develop administrative guidelines governing student records. These guidelines shall be consistent with the educational goals of the District and any applicable Federal and State laws.

Visiting Our School

The safety of our students is of utmost importance. For this reason visitors must use the intercom system to be let into the school and sign in at the office so we know you are in the building. You will then be issued a visitor badge that must be worn at all times. A visitor is anyone that is not a Wolsey-Wessington School District employee.

Valuables, Electronics, Cell Phones, Toys

1. Cell phones, if needed before or after school, must be turned off and kept in the student's backpack throughout the school day. If the cell phone is out of the backpack, it will be held by the teacher and parents will be contacted.
2. Personal items are brought to school at own risk. The teachers are not responsible for lost or stolen items.
3. Scooters, bikes, and skateboards must be walked or carried on school property and cannot be used at school. They must also be placed in the bike rack and we encourage students to lock them.
4. Students may not sell personal items or accept money.

Student Harassment (Policy 443.9)

The Wolsey-Wessington Public School District does not tolerate student harassment including sexual harassment, in any form and will take all necessary and appropriate action to eliminate it, up to and including discipline of offenders. It is the policy of the Wolsey-Wessington Public School District to maintain and ensure a learning environment free of any form of harassment or intimidation toward and between students.

Student harassment is behavior towards students based in whole or in part, on sex, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability which substantially interferes with a student's school performance or creates an intimidating, hostile or offensive school environment and is considered a form of student discrimination according to state law.

Sexual harassment can be by a person, of the same or opposite gender, and is defined as any deliberate, repeated or unwanted physical sexual contact, sexually explicit derogatory statement, or sexually discriminatory remark which is offensive or objectionable to the recipient or which causes the recipient discomfort or humiliation or which interferes with the recipient's academic performance. Sexual harassment can take the form of, but is not limited to any unwanted sexual- or gender-related behavior ranging from leering, pinching, patting, offensive jokes, unwanted flirtations, graphic commentaries about a person's body, verbal comments, display of graphic or written sexual material, overt or implicit threats or bribes and subtle or express pressure for sexual activity.

Students who believe they have been subjected to harassment or any parents/guardians who believe their child has been subjected to harassment should report the incident(s) to the building principal/designee.

At the end of the day, if you come to pick up your child, please wait in the front entrance. This will assist us in allowing the teachers to dismiss students in an orderly fashion from their classrooms, as well as ensure that strangers are not wandering the building.

In-School Suspension

Students serving an in-school suspension are expected to do school work. Teachers will provide appropriate assignments. Reasons for an in-school suspension include, but are not limited to, the following: *Continued harassment/sexual harassment; *Disruptive behavior in or out of class; *Leaving school without permission.

Out-of-School Suspension

Violations which are sufficiently severe enough to warrant an out-of-school suspension by the principal may include, but not be limited to, the following:

- possession, use or being under the influence of any unauthorized drug at a school-sponsored event;
- possession or use of tobacco products while on school premises or at a school-sponsored function;
- possession or use of fireworks or other explosive devices while on school premises or at a school function;
- possession or use of weapons on school premises or at school functions;
- malicious damage to or theft of school or personal property on school premises;
- actions which jeopardize the health, safety or general welfare of students or adults on the school premises or at a school-sponsored function;
- continuous behavior which seriously interferes with the orderly conduct of the school and/or prohibits a teacher and other students from learning. The out-of-school suspension in this instance will be used only after other alternatives such as detention, teacher-student-principal conferences, in-school suspension during the class period and parent-teacher-student-principal conferences.

Students will be allowed to make up missed work at the convenience of the teacher(s).

PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY

Wolsey-Wessington Public Schools shall not discriminate on the basis of gender, national origin, ancestry, creed, age, sexual orientation, pregnancy, marital or parental status, or physical, mental, emotional, or learning disability in its educational programs, activities or employment. If any person believes that Wolsey-Wessington Public Schools or any part of the school organization has failed to follow the law and rules of Section 118.13, Wis. Stats., Title IX, Section of the Rehabilitation Act of 1973, or in some way discriminate against pupils on the basis of gender, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability, he/she may bring a complaint to: Dominick Madison, District Administrator, Wolsey-Wessington Public Schools, 315 S. Main Street, Wolsey-Wessington, WI 54110

FILING A COMPLAINT

1. Ask for a copy of the school district's complaint (or grievance) procedure used to file complaints under s.118.13, Wis. Stats., and PI 9, Wis. Admin. Code.
2. Follow exactly what the complaint procedure says. There may be several steps to follow. You must file your complaint in writing to meet the requirements of the law. Complaints should be submitted to Dominick Madison, District Administrator, 315 S. Main St., Wolsey-Wessington, WI 54110 (920-756-2368).
3. The district must let you know within 45 days or less that it has received your written complaint.
4. The district has a total of 90 days from the date you file your written complaint to respond to your concerns (unless you agree to an extension).
5. Review the final response you get from the school board. If you do not accept the board's negative decision, you have 30 days to file a written appeal with the Department of Public Instruction.



Students need to:

-  Keep hands, feet, and other objects to themselves.
-  Use equipment in the appropriate and safe manner.
-  Treat adults and fellow students with respect.
-  Follow directions the first time they are given without arguing.
-  Seek out a supervisor to help solve disagreements.
-  Stop playing when the whistle blows and walk to the line-up area.
-  Walk on sidewalk going and coming from recess.
-  Play cooperatively with other children.
-  Report someone who is hurt or hurting others to the supervisor.
-  Swing or hang on the bars, no sitting on top.

Students are prohibited from:

-  **Bullying**
-  Walking or playing in the parking lot.
-  Climbing on the trees or fence.
-  Throwing rocks or snow.
-  Fighting (including play fighting)
-  Writing or drawing on school property (only chalk allowed on sidewalk)
-  Rough playing, piling, or jumping on other students. (including pulling clothing)
-  Name-calling or rude language
-  Using balls in the playground area (only away from the equipment)
-  Jumping out of swings
-  Selling or trading items in school
-  Leaving the grounds without permission

Zero Tolerance

Students, who break the following rules, will be sent to the office and their parents will be called in for a conference. A behavior report will be filled out.

-  **NO FIGHTING**
-  **NO WEAPONS**
-  **NO BULLYING**
-  **NO RACISTS REMARKS**
-  **NO YELLING NEGATIVE REMARKS AT A STAFF MEMBER OUT OF ANGER**

*Students who join in a fight (including taking sides and encouraging the fight), may face similar consequences as the person who started the fight.

*Students must get help when there is a fight or the potential for a fight. It is every student's responsibility to keep our school safe and free of violence. It is not OK to be bystander, a student of high character does what is right when the time comes.